

BRECKSVILLE-BROADVIEW HEIGHTS HIGH SCHOOL

BAND HANDBOOK



2011-2012

Marching Bees

Wind Ensemble

Symphonic Crimson Band

Symphonic Gold Band

Concert Band

Jazz Ensemble

Pep Band

LOOK GOOD – SOUND GOOD – BE A CLASS ACT

The Brecksville-Broadview Heights High School Bands (Marching Bees, Wind Ensemble, Symphonic Gold, Symphonic Crimson, Concert Band, Pep Band, Jazz Ensemble) exist as organizations to further the aims of students interested in instrumental music. It is therefore necessary to formalize general rules and regulations of participating students. The following handbook shall act as the governing set of policies for the operation of this organization.

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FORMS:

- ***Absence Request Form***
- ***Challenge Form***
- ***CONTRACT / TRANSPORTATION PERMISSION FORM***
(Separate sheet, to be returned at Uniform Fitting)

2011 – 2012 BAND SCHEDULE

(Updated 6/8/11)

JULY

- 25-29 Flagline Camp @ BBHHS (9 am-3 pm each day)
26 Drumline “Camp” Rehearsal (6–9 pm)

AUGUST

- 2-4 Drumline “Camp” Rehearsals (6–9 pm, each day)
8 **BAND CAMP - Leadership Only** (8 am–12 pm)
9 **BAND CAMP - Leadership and New Members** (8 am–12 pm)
9 Drumline “Camp” Rehearsal (1–4 pm) / Optional: DCI show @ Massillon HS (7-11 pm)
9 *Uniform Fittings* - Senior (6-7:30 pm) and Junior (7:30-9 pm)
10 *Uniform Fittings* - Sophomore (6-7:30 pm) and Freshman (7:30-9 pm)
10-11 Drumline “Camp” Rehearsals (6–9 pm)
10-11 **BAND CAMP – ALL MEMBERS** (8 am-12 pm)
12 **Band Picture Day** (8-11 am)
15-18 **BAND CAMP – ALL MEMBERS** (8 am–3 pm; 6–9 pm; Opt. Evening Activities)
19 **Final Day Band Camp – ALL MEMBERS** (8 am–4 pm)
20 **CEDAR POINT PERFORMANCE – CT 7:30 am**
23 Marching Band Rehearsal (6-8:30 pm) – **TUESDAY**
23 “Meet the Band” Night – 8:30 pm (Stadium)
24 First Day of School
26 **HOME Football vs. North Royalton (CT – 6:15 pm)**
31 Marching Band Rehearsal (6-9 pm) – **WEDNESDAY**

SEPTEMBER

- 2 **AWAY Football @ Fremont Ross (CT – 3:30 pm)** – 7pm kickoff
6 Band Boosters Meeting (7 pm)
7 BBHHS Open House (**Jazz Band Performance**)
8 Marching Band Rehearsal (6-9 pm) – ****Please note: THURSDAY****
9 **AWAY Football @ Hudson (CT – 4:45 pm)** – 7pm kickoff
13 Marching Band Rehearsal (6-9 pm) – **TUESDAY**
16 **AWAY Football @ Berea (CT – 5:00 pm)**
17 **MEDINA BAND FESTIVAL – 7 pm @ Medina HS (CT – 4:45 pm)**
20 Marching Band Rehearsal (6-9 pm) – **TUESDAY**
23 **HOME Football vs. Olmsted Falls (CT – 6:15 pm) – 8th GRADE NIGHT**
24 **“Drive One 4 Ur School” Fundraising Event** - Sponsored by Ganley Ford (*Times TBA*)
27 Marching Band Rehearsal (6-9 pm) **TUESDAY**
30 **AWAY Football @ North Olmsted (CT – 4:45 pm)**

OCTOBER

- 1 Band Boosters Pancake Breakfast at CVCC
4 Band Boosters Meeting (7 pm)
4 Marching Band Rehearsal (6-9 pm) – **TUESDAY**
6 **Homecoming Parade and Bonfire (CT – 6:30 pm @ Fire Station)**
7 **HOME Football vs. Amherst (CT – 6:00 pm) - HOMECOMING**
12 Marching Band Rehearsal (6-9 pm) – **WEDNESDAY**
13 **MIDPARK BAND FESTIVAL – 7 pm @ Finnie Stadium (CT – 4:45 pm)**
14 **AWAY Football @ Avon Lake (CT – 4:30 pm)**
19 Marching Band Rehearsal (6-9 pm) – **WEDNESDAY**
21 **HOME Football vs. Midpark (CT – 6:15 pm)**
21 All Chair Placement Audition Tapes DUE by Call Time
26 Marching Band Rehearsal – GYM (6-9 pm) – **WEDNESDAY**
27 **SOUNDS OF THE STADIUM – 7pm (CT – 6:15)**
28 **HOME Football vs. Westlake (CT – 5:30 pm) – SENIOR NIGHT**
31 CONCERT SEASON BEGINS - Concert Band, Symphonic Bands, Wind Ensemble

NOVEMBER

- 1 Band Boosters Meeting (7 pm)
- 4, 5, 11, 12 - Potential SWC Football Playoff Games (TBA)
- 2 "Portraits with Pride" Photos (3-9 pm; 5-min. time slots) – **All students are asked to sit for a photo, which will be included in the composite picture (no purchase required)**
- 16 "Portraits with Pride" Selections (3-9 pm; by appointment) – Parents may choose the picture used for the composite, and purchase photos if desired
- 18 **Jazz Ensemble Performance @ I-X Center** (Pending Approval)
- 18 **Disney Trip Payment #1 DUE – Mailed to Boosters**

DECEMBER

- 4 **HOLIDAY PARADE and Tree Lighting – 4 pm** (CT – 2:30 pm)
- 6 Band Boosters Meeting (7 pm)
- 8 **HOLIDAY BAND CONCERT – 7 pm** (CT – 6:30 pm)
- 12 Brass / Woodwind Choir Nursing Home Tour (Pending Approval)

JANUARY

- 3 Band Boosters Meeting (7 pm)
- TBA Wind Ensemble Rehearsals/Sectionals (6:00-9:00; Pending MIM schedule)
- 27 **Disney Trip Payment #2 DUE – Mailed to Boosters**
- 28 **OMEA Solo and Ensemble Contest (select students)**
- 31 Band Boosters Meeting (7 pm)

FEBRUARY

- 3 Ticket to Broadway
- 4 Ticket to Broadway Gala (Jazz Ensemble)
- 24 **Lakeland Jazz Festival** (Jazz Ensemble, *pending approval*)
- 24 **FINAL Disney Trip Payment DUE – Mailed to Boosters**

MARCH

- 1 **MID-WINTER BAND CONCERT – 7 pm** (CT – 6:30 pm)
- 6 Band Boosters Meeting (7 pm)

APRIL

- 3 Band Boosters Meeting (7 pm)
- 9-14 **WALT DISNEY WORLD TRIP**
- 11 Magic Kingdom Parade
- 20 **Tri-C Jazz Festival** (pending approval)
- 27-28 Spring Musical

MAY

- 1 Band Boosters Meeting (7 pm)
- 3 **SPRING BAND CONCERT – 7 pm** (CT – 6:30 pm)
- 7 Cleveland Youth Wind Symphony I @ BBHHS (7:30 pm)
- 8 Cleveland Youth Wind Symphony IIa @ BBHHS (7:30 pm)
- 9 Cleveland Youth Wind Symphony IIb @ BBHHS (7:30 pm)
- 14 **Band Banquet** (Doors open @ 5:30 pm)
- 15 8th Grade Band Orientation – 7 pm (For 8th Grade Parents/Students)
- 28 **MEMORIAL DAY PARADES** (CT – 7:30 am)

JUNE

- 2 **COMMENCEMENT** (Involves Students in the 2012-2013 Wind Ensemble)
- 5 Band Boosters "Potluck" Meeting – 7 pm (HS Cafeteria)

CLASSROOM PROCEDURES / BEHAVIORAL EXPECTATIONS

- A. Punctuality
- Students should arrive on time to class.
 - Students will have 2 minutes past the bell to be in their seats with instruments, music, and stands. **If not in your seat at the first downbeat, you are tardy.**
 - CT = Call time for rehearsals and performances. This is the time that students should be in their seats, or on the field, ready to begin rehearsal.
 - Be at the right place, at the right time for all band activities with the proper equipment, attire, and attitude. **Remember – “on time” is 10 minutes early!**
 - Percussion should arrive at least 15 minutes early for setup and warmup.
 - “To be early is to be on time, to be on time is to be late, to be late is to be...”
- B. NO GUM-CHEWING during rehearsals or performances. This is unprofessional, and a health hazard! Students will lose their daily points for violating this policy.
- C. Students should show respect for their peers and directors by refraining from talking, and **using cell phones/electronic devices**, during rehearsals.
- D. PDA – In accordance with school policy, public displays of affection will not be permitted in the music area or during any rehearsal, performance, or travel situation.
- E. Learning of music is the responsibility of each individual member in our music ensembles. You may be tested or required to turn in tapes showing your musical progress. Students will be evaluated by the directors, staff, or leadership.
- F. The care of music and folders is the responsibility of the student to which they are assigned. If music is lost, it is the student’s responsibility to speak with the director to determine whether the part can be replaced or will need to be paid for.
- G. As a representative of BBHHS and the BBHHS Bands, students must adhere to the school Code of Conduct at all band activities.
- H. **AWAY GAMES and BAND FESTIVALS** – Conduct at these events should be professional at all times, on and off the field. This includes showing respect for those performing on the field by refraining from talking and demonstrating proper audience etiquette at all times.
- I. **Disrespect of any staff member, bus driver, parent volunteer or fellow student will not be tolerated and will result in disciplinary action.**
- J. **Bullying, harassment and/or threats to fellow students will not be tolerated and will result in disciplinary action.**
- K. **ALL PERFORMANCES AND REHEARSALS ARE MANDATORY**
- see “Attendance / Grading Policy”

GUIDELINES FOR TRAVELING

- A. Bus Regulations (from the Ohio Department of Education)
- a. Drivers should point out the location of emergency exits in the bus. Emergency exits and service doors may not be blocked. Equipment may not be stored in the aisle or any location that blocks an exit.
 - b. Drivers should make students aware of the first aid kit, body fluid cleanup kit, fire extinguisher, fuses (flares) and reflective triangles. Driver should also demonstrate the use of the emergency override switch for all air or electric service doors.
 - c. Students should remain seated at all times; no eating and no drinking; maintain silence at railroad crossings and follow all directions from the bus driver. This applies to teachers, chaperones, and students equally.
 - d. Chaperones should space themselves throughout the bus in order to effectively monitor student behavior. Chaperones must make it a priority to remind students of the above regulations. Chaperones should also assist the bus driver in checking the bus for articles left behind by students.
- B. Instrument Loading and Unloading
- a. **LOADING** – Students are responsible for bringing their equipment outside and placing it in the designated loading area. Members of the Loading Crew will be responsible for loading the instruments onto the band truck.
 - b. **UNLOADING** – The Loading Crew will remove equipment from the band truck and place it outside. **EVERY STUDENT IS RESPONSIBLE FOR BRINGING HIS/HER OWN INSTRUMENT INSIDE AND SECURING IT IN THEIR LOCKER.** *Failing to put one's instrument away may result in the loss of 3rd quarter privilege.*
- C. Chaperones and Bus Drivers are to be treated with the utmost respect at all times. Disrespect of any Chaperone or Bus Driver will result in disciplinary action.
- D. Failure to adhere to any of the aforementioned rules will result in disciplinary action.
- E. Signing the Transportation Permission Form at the end of this handbook indicates your understanding of above guidelines and regulations.

ATTENDANCE / GRADING POLICY

A. ALL PERFORMANCES AND REHEARSALS ARE MANDATORY

The band schedule is provided as far in advance as possible, for this very reason. Please make arrangements and work out conflicts ahead of time.

- a. Unexcused absences will result in the student receiving a “zero” for every event that is missed. These points cannot be made up.
 - i. **Work is not an excused absence.**
 - ii. An unexcused absence from a performance will result in a student’s band grade being lowered by at least one letter grade.
- b. Excused absences can still result in a lowered grade if not due to a personal or family illness. Another school function (i.e., athletics) or family commitment may be excusable if prior arrangements are made with the directors well in advance.
 - i. **ABSENCE REQUEST FORM** - For any absence to be considered, students must submit this signed form **one week prior** to the event.
 1. A copy of the form is located in the back of this handbook, as well as on the band website: www.bbhsband.com
 - ii. An absence due to illness or family emergency requires a parental note explaining the situation, submitted upon the student’s return.

B. GRADING POLICY

- a. Attendance, participation, and effort are important parts of the ensemble experience. Other assessments may include playing tests, memorization checks, and additional assignments added at the directors’ discretion.
- b. Points are earned for meeting expectations.
 - i. Expectations for band members include, but are not limited to: being on time with all necessary equipment, participating with effort, displaying musical progress, submitting acceptable tapes for auditions and playing tests, and attending all required band activities.
- c. Points will be lost when students do not meet expectations.
 - i. For example: Absences, tardies, not having necessary equipment (instrument, music, etc.), chewing gum, poor posture, negligence or abuse to school property, disruptive behavior/disrespect, displaying a lack of effort and musical progress, etc.
 - ii. **Compliance with the UNIFORM is required.** Points will be lost for not having the proper uniform components for a performance, as well as failure to wear the uniform properly (see uniform section for more detail). ***Students may not be allowed to march if the uniform is incomplete.***
- d. Official school grading policy is in effect

1st 9 WEEKS (Marching Band):

- In-School Rehearsal	2 pts.
- After-School Rehearsal	10 pts.
- Football Game or Parade	50 pts.
- Band Festival Performance	75 pts.

2nd-4th 9 WEEKS:

- In-School Rehearsal	5 pts.
- After-School Rehearsal	10 pts.
- Performance	150 pts.
- Assessment/Auditions	50 pts.
- Midterm/Final Exam	20% of

GUIDELINES for FACILITY USE

- A. Students are not permitted to be in the music area after school hours unless a teacher is present. It is not the job of the custodian to be responsible for you.
- B. No food or drink in the music area or practice rooms. For students who must eat lunch during the band period, you may eat at your seat. However, you must bring lunch from home (not cafeteria). The only drink allowed in the band room is water.
- C. Practice Rooms are to be used for practicing only. Passes will only be issued to those students who do wish to practice. Students should ask the directors for a pass prior to the period during which they wish to use the room.
- D. The Music Directors' office is off limits, except to use the phone, or when permission is given.
- E. In accordance with school policy, cell phones may not be used during school hours or rehearsal time. If used, phones may be confiscated by the Directors until the end of instructional time.
- F. No one should be in the music area unless they were issued a pass, are participating in a class, or are working with the directors.
- G. Use pianos, computers, and other equipment with respect, and only with permission.
- H. ONLY percussionists are permitted to play the percussion equipment.
- I. Instrument Lockers:
 - a. Lockers will be assigned at the beginning of the year. Students should only use their assigned locker.
 - b. **All instruments and cases must be properly put away inside the appropriate locker following every rehearsal and performance.** This includes percussion. Following an away event, you are responsible for bringing your own instrument in from the truck.
 - c. **All lockers should have a combination lock on them.** Combinations must be provided to the directors. Locks for school instruments will be provided, all others should be purchased by the student.
 - d. Lockers are the property of the school and music department. They are not to be used for personal items, food, or trash!
 - e. Small cases may be brought into the band room next to your seat.
 - f. Students should keep books/book bags in instrument locker room or in hallway outside of band room.
- J. **Please treat our facility, equipment, and each other with RESPECT! There are over 600 students involved in the music department, and following these guidelines is necessary for department operation.**

OFFICERS and DUTIES

The primary responsibility of all officers is to **LEAD BY EXAMPLE.**

A. ELECTED OFFICERS

- a. President
 - i. It is the duty of the President to act as a liaison between the members and the director in all matters pertaining to the band.
- b. Vice-President
 - i. Assists the President when necessary
 - ii. Assumes the responsibilities of the President in his/her absence.
- c. Secretary
 - i. Responsible for maintaining or aiding with attendance records.
 - ii. Responsible for band correspondence.
- d. Treasurer
 - i. With guidance from the Directors, keeps records of incoming and outgoing accounts, with the assistance of the Activity Funds Officer.
- e. Publicity Chair
 - i. Responsible for publicizing all band functions to the school and general public.

B. APPOINTED OFFICERS

- a. Drum Major
 - i. Serves as the field leader during Marching Band rehearsals and performances, and assumes leadership in the absence of the Directors.
- b. Section Leaders
 - i. A Section Leader is the musical leader of his/her instrumental section
 - ii. Responsible for correspondence with squad leaders/section members
- c. Squad Leaders
 - i. Responsible for squad members during rehearsals and performances.
 - ii. Responsible for uniform inspection of squad prior to performance**
 - iii. Must know and understand thoroughly proper techniques of marching so as to maintain a consistent and uniform style throughout the band.
 - iv. Are required to attend any extra meetings over the duration of the marching season to discuss charts, review films, and ensure maintenance of proper execution by all Squad Leaders.
 - v. Every member in grades 10-12 is eligible to be a Squad Leader. Appointments will be made by the Directors.
 - vi. Section Leaders also serve as Squad Leaders
- d. Flagline Captain(s)
 - i. Will be appointed by the Flag Advisor and Directors.
 - ii. Are responsible for “visual musicality”
 - iii. Other job responsibilities will be detailed by Flagline Advisor
- e. Drumline Captain(s)
 - i. Will be appointed by the Drumline Advisor and Directors.
 - ii. Serve as Officers and Section Leaders, and are responsible for correspondence with all squad leaders and section members.

Officers may be removed from their position for failing to upholding their responsibilities, or for conduct unbecoming to the band program.
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MARCHING BAND 3RD QUARTER PRIVILEGES

During the 3rd quarter of each football game, students will be dismissed from the stands to visit the restroom, concession stand, etc. Please note the following guidelines:

- Student conduct should always reflect the high standards of the BBHHS Band Program
- Except for hats/gloves, the marching uniform should remain FULLY on at all times.
- Students are expected to socialize cordially with members of the visiting band.
- Students will stay in designated areas, and will not leave school property.
- Students will be back in the stands with 1 MINUTE remaining in the quarter.
- ***Failure to adhere to these guidelines can result in loss of future 3rd quarter privileges***

FLAGLINE

Rehearsals and performances are mandatory. Excessive absences or tardiness may result in losing 3rd quarter privileges or possible “benching” from a game.

Absences that are planned or excused must be communicated to advisor and/or band directors. Work is NOT an excused absence.

Uniforms are to be neatly hung when not in use. Any damage to your uniform will result in a fee or possible replacement of the uniform or uniform piece. The whole appearance of the individual is part of the uniform. Hair must be neatly pulled back. If nail polish is worn, please keep in neutral color tones. Jewelry must be kept to a minimum, no necklaces or dangling earrings. Simple studs may be worn.

Consequences: loss of 3rd quarter, possible benching from a performance.

DRUMLINE

A. INSTRUMENT

- a. Students are expected to maintain their instrument(s) in proper working condition at all times. If a problem should arise, it is the student’s responsibility to report the problem prior to or following a rehearsal.
- b. When stored in the locker room, instruments must be secured with a lock.
- c. Your sticks or mallets are part of your instrument and should be properly taped at all times. Keyboard mallets are the only exception.

B. MUSIC

- a. Students are expected to have a 3-ring binder, plastic sleeves to hold their music, and a pencil for every rehearsal.
- b. If you lose your music it is your responsibility to obtain a replacement. Contact the Drumline Advisor for a replacement at least 30 minutes before or following a rehearsal.

C. EXTRA REHEARSALS

- a. The drumline will have one additional rehearsal after school or in the evening each week. Attendance is mandatory for all members. The date and time will be finalized prior to the start of the school year.
- b. If necessary, sectionals may be required to address issues that need more attention. Advance notice will be given prior to the rehearsal.

INSTRUMENT CARE

- A. Students are expected to maintain their instrument(s) in proper working condition at all times. This includes having all necessary supplies including reeds, valve oil, swabs, grease, etc.
 - a. These items will be provided by the directors on an emergency basis.
 - b. All students are required to own a LYRE and FLIP FOLDER, and bring it to every rehearsal!**
 - c. All instruments must be stored in a locker, in a case and secured with a lock.
- B. SCHOOL INSTRUMENTS
 - a. By signing the handbook contract, you also are committing to take care of a school instrument, if one is assigned to you.**
 - b. If a school instrument requires repair as a result of normal use, the school will pay for the cost. If the instrument is damaged as a result of negligence or intentional misconduct, the student will be held financially responsible.
 - c. Locks will be issued to students using school instruments
- C. PERSONAL INSTRUMENTS
 - a. Must also be stored in a case and secured with a lock
 - b. Students must purchase a lock for their personal instrument and provide the Directors with the combination

UNIFORM CARE and RESPONSIBILITIES

- D. MARCHING UNIFORM
 - a. Once assigned, students should treat the marching uniform as if it were their very own. The uniform consists of:
 - i. Provided: pants, jacket, hat, garment bag, raincoat (as needed) and Official Marching Band T-shirt to be worn under uniform
 - ii. Student supplies: Black Dinkles® “Glide” marching shoes, black socks, and white gloves.
 - iii. Plumes are issued at each event.
 - b. The Summer uniform consists of red band shirt, black shorts (both purchased through boosters), white socks, and athletic shoes, which you provide.
- E. CONCERT UNIFORMS
 - a. **Concert Band** – Gentlemen: Red jacket (student provides black pants, white dress shirt, black dress socks/shoes, and a tie). Ladies: Black long skirt, black bow tie, and white blouse (student supplies black shoes).
 - b. **Symphonic band** – Gentlemen: Black tuxedo pants, jacket, black bow tie, and white tux shirt (student supplies black dress socks and black shoes). Ladies: Black gown (student supplies black shoes).
 - c. **Wind Ensemble** – Gentlemen: Black pants, brocade vest, Tux jacket, white shirt, black bow tie (student supplies black dress socks and black shoes). Ladies: Black gown (student supplies black shoes).

Having an incomplete or incorrect uniform may result in the student not being allowed to perform on stage.

F. UNIFORM RESPONSIBILITIES

- a. Identification numbers are recorded on ALL items! Each member is responsible for the uniform parts assigned to them. Band members will be charged for lost or damaged uniforms.
- b. MARCHING UNIFORMS:
 - i. **Your uniform must be hung properly on a form-fitting hanger in your garment bag when not being worn. Take care of your uniform!!!**
 - ii. During travel, the uniform must be worn on the bus. The jacket may be unzipped. Transportation rules prohibit hanging uniforms in the windows.
 - iii. After each marching event, wash the detachable collar liner, and gloves.
 - iv. ALWAYS wear band-issued T-shirt under your uniform jacket.
 - v. **In cold weather, headbands and hats may be worn in the stands, but NOT on the field during performance.**
 - vi. DO NOT leave uniform parts in band room, or give to Band Directors.
 - vii. NEVER leave a damp or wet uniform rolled up or in a garment bag, they must air dry at home. When a uniform is completely dry, most mud spatters will brush off. Directors will advise when uniforms are to be taken home.
 - viii. **Uniforms may be professionally dry cleaned by On The Spot Cleaners ONLY.** Never use coin operated or bulk cleaning. On The Spot is located at the NW corner of Broadview Road and Route 82 in Broadview Hts. They have the specific cleaning instructions from the uniform company.
 - ix. No pins or decorations may be worn on the uniform.
 - x. **All hair must be put up inside the marching hat, and secured with a clips, rubber bands, or a hair-tie**
 - xi. No excessive jewelry. Only stud earrings may be worn with the uniform
 - xii. Raincoats are issued as needed. Check the pockets before returning the raincoat!
- c. CONCERT UNIFORMS:
 - i. This uniform should be neatly kept at home. Keep the uniform hanging at all times.
 - ii. White shirts should be washed after each performance.
 - iii. Skirts are to be returned with their original skirt hanger.
- d. REPLACEMENT COSTS:

MARCHING BAND

Jacket	\$200.00
Trousers	\$100.00
Hat	\$ 44.00
Hat Box	\$ 8.00
Plume	\$ 11.00
Garment Bag	\$ 15.00
Raincoat	\$ 75.00
MB T-shirt	\$ 7.00

CONCERT BAND

Tuxedo Jacket	\$100.00
Tuxedo Pants	\$ 45.00
Bow Tie	\$ 6.00
White Shirt	\$ 16.00
Skirt (Concert Band)	\$ 80.00
Red Jacket	\$ 90.00
W.E. Vest	\$ 47.00
Dress (W.E., Symph)	\$ 55.00

***** PLEASE NOTE: If you do not have the proper uniform components for a particular performance, you may be withheld from participating in that event.**

Brecksville-Broadview Heights High School Band

ABSENCE REQUEST FORM

Student's Name _____ Today's Date _____

Date of Requested Absence (Must be at least **1 week** from today's date): _____

It should be understood that all performances and rehearsals are mandatory unless special approval is received from the Directors. Examples of legitimate excused absences include: family weddings, out-of-town family commitments, death in the family, personal injury, and conflicting school commitments (after all options have been discussed with coaches/advisors).

Please note that **JOBS ARE NOT ACCEPTABLE EXCUSES TO MISS A REHEARSAL OR PERFORMANCE**. The Band schedule is made known to all participants well enough in advance to allow ample time to request off from work.

Reason for Requested Absence:

Student's signature

Parent's signature

Director's signature

EXCUSED

UNEXCUSED

THIS FORM MUST BE SUBMITTED AT LEAST ONE WEEK PRIOR TO THE REQUESTED ABSENCE

CHALLENGE FORM

Challenger: _____ Date _____

Challenger: _____

Musical Selections – of conservative length, not to exceed 3 from folder

1. _____
2. _____
3. _____

Date of challenge: _____ Time of challenge: _____

- The Challenger must give the Challengee at least three school days notice.
- **NO CHALLENGES LESS THAN TWO WEEKS BEFORE A CONCERT.**
- After dates and selections have been determined, turn in to the Director for confirmation.

Director's Signature _____ Date: _____

EVALUATION	Selection 1		Selection 2		Selection 3	
Tone Quality - Intonation - Breath support	1	2	1	2	1	2
Expression - Dynamics - Style	1	2	1	2	1	2
Technique - Pitches - Rhythms - Articulation - Tempo	1	2	1	2	1	2

OVERALL HIGHEST SCORE: 1 2